

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing and Environment		
Contact person:	Paul Rounding, Capital Programme Manager		Telephone number: 0113 3781196
Subject²:	Tender evaluation results and proposed award of a framework contract for Housing Leeds Planned Works: Reroofing and Associated Works		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Director of Communities, Housing and Environment: <ul style="list-style-type: none"> • approved the award of the re-roofing and associated works framework agreement for the 4 year period May 2021 to March 2025 to the following four contractors: <ul style="list-style-type: none"> • Houston Group of Companies Ltd (formerly Houston Roofing Ltd) • A Connolly Ltd • DLP Services (Northern) Ltd • City West Works T/A Liberty Group • noted that a subsequent report seeking approval to award contracts for the first year works as a call off from this framework agreement is expected to require a decision in April 2021. 		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) The decision is to be taken to award a framework agreement for the re-		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>roofing and associated works for a four year period to four contractors. These contractors will then compete each year on price only for a call-off to be awarded a years work from this framework agreement.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Not awarding the framework – There would be no project activity and the procurement strategy for the scheme would not be implemented.</p> <p>Awarding the framework to other bidders – This would not bring value for money for the council and would not follow CPR rules or public sector procurement legislation.</p>
Affected wards:	All - Citywide
Details of consultation undertaken⁴:	<p>Executive Member:</p> <p>Cllr Debra Coupar, Executive Member for Communities</p>
	<p>Ward Councillors</p> <p>Consultation with ward councillors on high level plans has taken place in June 2020, when the key decision was published.</p>
	<p>Others</p> <p>Procurement, Legal, Finance – March 2021. Leaseholder consultation has occurred following legal requirements, full community and resident consultation will commence on affected residents following contract award</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Paul Rounding, Capital Programme Manager</p> <p>Proposed framework agreement to start in May 2021 and run for 4 years until March 2025. A call off from the framework will occur each year.</p>
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

	Signature	Date
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ James Rogers, Director of Communities, Housing and Environment	
	Signature 	Date: 15/04/21

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.